

TEXARKANA AIRPORT AUTHORITY MINUTES

2:00 PM – Thursday, January 25th, 2024

A regular meeting of the Texarkana Regional Airport was held in the Airport Air Rescue Fire Fighting Building, 2500 TXK Blvd, Texarkana, Arkansas.

Board Members

TEXAS

Chair Mr. Mike Mayo ✕
Mr. Matt Robertson ✓
Mr. David Potter ✓
Mr. David Baumgardner ✓

ARKANSAS

Vice-Chair Mr. Adger Smith ✓
Dr. Robin Hickerson ✓
Mr. Ray Abernathy ✓
Mr. Ronald Bruce ✓

Mr. Rob Sitterley ✓
Economic Representative

Mr. Paul Mehrlich ✓
Executive Director of Aviation

Roll Call: Adger Smith called the meeting to order. Shannon Elliott called the roll.

Guests and Comments from the Public:

Mitch Rose
Bailey Carr
Bill Mayfield

Dan Bernek
Covey Brown
Josh Ruminer

Eric Pfeifer
Mark Stodola
Steven Hollibush

Steven Hollibush presented an opportunity for the airport to be a host for the Boy Scouts of American's Explorer Post Career Focus. There was a recommendation to talk with Brandon Sanders from TC A&P School.

Consent Agenda: David Potter made a motion to approve the Minutes for November 30, 2023. Rob Sitterley seconded the motion. Approval was unanimous.

Airport Director's Report: Paul Mehrlich presented the Director's Report. An update was given on the new terminal and various aspects of the new construction phases. There was a brief discussion on the plan for extending and strengthening the runway.

With regards to advertising, there was an explanation of Coffman Associate's marketing study to see what area codes our enplaned customers are coming from to help us adjust advertising dollars to maximize return on investment.

Additionally, it was suggested that it is time to review the rates and fees, many that need to be established for the new terminal before entering new leases for the terminal. He recommended having a committee meeting to discuss and then make a recommendation to the board.

In conclusion to the Director's Report, Paul Mehrlich reported a strong net positive for the budget which the two cities have inquired about reimbursement for the excess funds. The airport's attorney recommended opening an account separate from the O&M to receive city funds that can be drawn from each month to cover additional expenses and at the end of the year provide reimbursement from it, helping the airport avoid possible revenue diversion claims from the FAA.

The metric totals were presented for November 2023, December 2023, and Year 2023.

This concluded the Director's Report.

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Resolutions:

- Lease amendment for Advantage Self Storage – David Baumgardner made a motion to approve the lease amendment and Ronald Bruce seconded the motion. Approval was unanimous.
- Opening a new bank account for City Payments – Tabled.
- Work Order #13 – Terminal Parking Construction - \$96,436.47 – Matt Robertson made a motion to approve this work order. Ray Abernathy seconded the motion. Approval was unanimous.

Old/New Business: There was a discussion initiated by Robin Hickerson regarding a planning committee for the opening of the new terminal. Paul Mehrlich relayed that the Open House is tentatively set for June 28, 2024, with extending invitations to TX & AR Governors, Senators, and members of Congress if not in session.

Paul Mehrlich informed the Board that he will be giving a tour of the new terminal, Lifenet (if possible) and TC's A&P School to a group of elementary students in February.

Executive Session: Adger Smith made a motion to go into executive session. Rob Sitterley seconded the motion (3:08 pm).

Rob Sitterley made a motion to end the executive session. Ray Abernathy seconded the motion (3:22 pm).

Action Item: There was a motion by David Potter to allow Mike Mayo to sign the amended offer letter. Rob Sitterley seconded the motion. Approval was unanimous.

Adjourn: David Baumgardner made a motion to adjourn. Matt Robertson seconded the motion. The meeting was adjourned.