

# TEXARKANA AIRPORT AUTHORITY MINUTES

9:00 AM – Thursday, August 28, 2025

A regularly scheduled meeting of the Texarkana Airport Authority Board was held in the Jim E. Yates Terminal Conference Room Suite 201., 2600 TXK Blvd, Texarkana, Arkansas.

## Call to Order/Roll Call

### TEXAS

Chair Mr. David Potter  
Mr. Jason Thomson  
Mr. Mike Mayo  
Mr. David Baumgardner

### ARKANSAS


Mr. Adger Smith  
Vice-Chair Mr. Kyle Bass  
Mr. Ray Abernathy  
Mr. Ronald Bruce

Mr. Rob Sitterley  
Economic Representative

Mr. Paul Mehrlich  
Executive Director of Aviation

1. **Roll Call:** David Potter called the meeting to order. Angie Clinton called roll.

2. **Public Comments:** None

Mitch Rose  
Clifford Logan 

Matt Vineyard  
Mark Stodola 

Jordan Culver

Eric Pfeifer 

Tyler Richards 

3. **Consent Agenda:** A motion by Adger Smith was made to accept all the following reports. The motion was seconded by Ray Abernathy, and the motion passed unanimously.

- Minutes of Meeting scheduled July 24, 2025
- Minutes of Special Meeting scheduled August 1, 2025
- Operations Report
- Performance Statistics
- 2026 Airport O&M and Capital Budget
- 2026 Airport Personnel Policy Handbook – This matter was tabled for now.

4. **Resolutions:**

- Consider and approve purchasing John Deere 5100E, approved in 2025 Capital Budget for \$74,042.91 – *Motion by Rob Sitterly and seconded by Kyle Bass. The motion passed unanimously.*
- Consider and approve purchasing 2025 F-250, approved in 2025 Capital Budget for \$40,500.00 - *Motion by Rob Sitterly and seconded by Kyle Bass. The motion passed unanimously.*
- Consider and approve WO #6 with McClelland Engineering for Engineering Services for TWY D extension for \$671,210.52 - *Motion by Rob Sitterly and seconded by Ray Abernathy. The motion passed unanimously.*

5. **Financial Report:** The report was read by Shannon Elliott. Motion by Adger Smith and was seconded by Jason Thomson. The motion passed unanimously.

6. **Airport Director's Report:** The Director's Report was presented by Paul Mehrlich and is attached hereto as Appendix "A" and incorporated herein.

7. **Old/New Business:** Adger Smith asked about raising the parking fees. Paul Mehrlich gave a response with the pros/cons but would run scenarios, but his recommendation is to adjust both lots if fees are raised.

There was a discussion on writing off some accounts receivables that are ≥90 days. Paul Mehrlich will provide a list and will get that taken care of.

Mr. Mehrlich also suggested with regards to the AIP Grant process that Members present him with topics that they would like more information or explanations for.

With regards to the EOC building, Jason Thomson suggested a "for lease" sign. Paul Mehrlich and Russ Henderson will get with American Signs & Banners to get this done.

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8. **Executive Session**: There was no Executive Session.
9. **Adjourn**: Rob Sitterly made a motion to adjourn that was seconded by Ray Abernathy. The motion was passed unanimously.

The next regularly scheduled meeting will be held on **September 25, 2025 @ 9:00 AM**  
**Jim E. Yates Terminal Conference Room**  
**2<sup>nd</sup> Floor**  
**2600 TXK Blvd, Texarkana AR**

## UPDATES

**1. Terminal**

- a. **Phase 2 (Building Shell & Core)** – No Update.
- b. **Phase 3 (Interior)** – No Update.
- c. **Phase 4 (Jet Bridges/Apron/Landscaping)** – No Update.
- d. **Service Animal Relief Area (SARA)** – No Update.

**2. Apron**

- a. **Phase I** – No Update.
- b. **Phase II** – The project is currently 25% complete. A pre-paving meeting is being held on 8/26.
- c. **Phase III** – No Update

**3. Terminal Parking Lot**

- a. **Bronze Sculptures** – No Update
- b. State of AR intends to close on the Solar Loan with the City in August.

**4. Terminal Access Road (Construction)**

- a. No Update.

**5. General Aviation Apron Expansion**

- a. No Update

**6. General Aviation Pavement Rehab Project**

- a. The bid opening was held on 8/21 and the apparent low bidder was Metro Construction.

**7. Runway 4 500' Extension**

- a. MCE submitted 60% set of plans to FAA on 8/7

**8. Runway 4 500' Overlay**

- a. Project is part of the FAA 60% plan review.

**9. Taxiway D 500' Extension**

- a. MCE has submitted a work order for the design and construction services related to the Taxiway Delta Extension for review and approval.

**10. Taxiway D Widening**

- a. Congressman Moran/Westerman have put a request for \$11 million in the upcoming appropriations bill for Community Project Funding.

**11. Vehicle Service Road**

- a. Design kickoff meeting was held with airport on August 14 to confirm design criteria for the project.

**12. MRO Site**

- a. Rob Sitterley and I spoke with representative for project paint on 8/27 to work through the bond process.

**13. Self-Serve Fuel Tank**

- a. One bid was received on Wednesday August 20 for the equipment procurement. The bid was from Innovative Fueling Solutions in the amount of \$212,591.95. The engineer's estimate was \$170,000. We are currently negotiating with the bidder to see if they can come in closer to the budgeted amount. If unable we will put back out for re-bid.
- b. The site work will be bid later this calendar year, after contract is awarded for the equipment and shop drawings are provided.

**14. ARFF Truck Replacement**

- a. No Update

**15. Real Estate**

- a. Juvenile Building – No Update

## July-25 Financial Notes

In July our O&M INCOME was:	\$227,615.88
Our EXPENSES were:	\$283,604.27
With a <b>NET LOSS</b> of:	<b>(\$55,988.39)</b>
<b>Transfer to Capital Improvement Acct.</b>	<b>\$0.00</b>
	<b>(\$55,988.39)</b>

Year To Date our O&M INCOME was:	\$1,703,033.23
Our <b>EXPENSES</b> were:	\$1,458,805.46
Total	<b>\$244,227.77</b>
Grant Transfers to Capital Account	<b>\$0.00</b>
Transfers to Capital LOC	<b>\$0.00</b>
With a <b>NET INCOME</b> of :	<b>\$244,227.77</b>

As of July 31, 2025

<b>TOTAL O&amp;M CASH ON HAND</b> was:	<b>\$863,128.57</b>
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