

TEXARKANA AIRPORT AUTHORITY MINUTES

9:00 AM – Thursday, July 24th, 2025

A regularly scheduled meeting of the Texarkana Airport Authority Board was held in the Jim E. Yates Terminal Conference Room Suite 201., 2600 TXK Blvd, Texarkana, Arkansas.

Call to Order/Roll Call

TEXAS

Chair Mr. David Potter ✓
Mr. Jason Thomson ✓
Mr. Mike Mayo ✓
Mr. David Baumgardner ✓

ARKANSAS

Mr. Adger Smith ✗
Vice-Chair Mr. Kyle Bass ✓
Mr. Ray Abernathy ✓
Mr. Ronald Bruce ✓

Mr. Rob Sitterley ✓
Economic Representative

Mr. Paul Mehrlich
Executive Director of Aviation

1. **Roll Call** The meeting was called to order by David Potter. Angie Clinton called roll.

2. **Public Comments**

Mitch Rose
Clifford Logan 🗣️

Matt Vineyard
Mark Stodola 🗣️

Jordan Culver
Tyler Richards 🗣️

Stevon Gamble

Sid Phillips

3. **Consent Agenda** A motion by David Baumgardner was made to accept all the following reports. The motion was seconded by Ray Abernathy, and the motion passed unanimously.

- Minutes of Meeting scheduled June 26, 2025
- Operations Report
- Performance Statistics

4. **Resolutions**

- Consider and approve auctioning off old equipment - Motion by Rob Sitterly and was seconded by Mike Mayo. The motion passed unanimously.

5. **Financial Report** The report was read by Shannon Elliott. Motion by Ray Abernathy and was seconded by Mike Mayo. The motion passed unanimously.

6. **Airport Director's Report** The Director's Report was presented by Paul Mehrlich and is attached hereto as Appendix "A" and incorporated herein.

7. **Old/New Business** There was a discussion regarding the previously tabled resolution regarding the timber sale. Sid Phillips was present and had a brief discussion regarding the process, revenue and grubbing. He provided his opinion that the Airport should let the timber grow to garner more revenue in the future. It was suggested by David Potter to address the timber sale when future projects were clear. Mr. Phillips suggested possibly doing a fitting for now until the land is ready for development but in the meantime, let it grow. Mr. Phillips will rework his proposal.

8. **Executive Session** There was an Executive Session to discuss personnel issues, and the Board was in session beginning at 9:29 am and were out at 10:41 am.

9. **Adjourn** Motion by Mike Mayo and seconded by Ronald Bruce. The motion passed unanimously, and the meeting was adjourned.

The next regularly scheduled meeting will be held on:

August 28, 2025 @ 9:00 AM
Jim E. Yates Terminal Conference Room
2nd Floor
2600 TXK Blvd, Texarkana AR

UPDATES

1. Terminal

- a. **Phase 2 (Building Shell & Core)** - MCE has submitted closeout documents to FAA and we are awaiting the closeout letter. The final drawdown has been made. This project was 100% funded by FAA.
- b. **Phase 3 (Interior)** - Grant Amendment Request and Final FAA Closeout documents was submitted to FAA on 6/25/25. FAA wanted all change orders to be included in Grant 056. The total change order amount was \$736,997.45. \$663,298.00 will be funded by FAA. TXK will receive \$250,000 from ADA. WDD has submitted their final one-year warranty punch list for Nabholz to complete.
- c. **Phase 4 (Jet Bridges/Apron/Landscaping)** - MCE has submitted closeout documents to FAA for both Grant 058 and 060. Grant 058 has been drawdown 100% and we are awaiting the FAA closeout letter and then apply to ADA for the match grant in the amount of \$250,000. Final FAA drawdown for Grant 060 was submitted to TXK on 7/1/25. MCE submitted final FAA closeout documents on 6/30/25. TXK will apply for an ADA matching grant in the amount of \$224,882.55. WDD has submitted their final one-year warranty punch list for Nabholz to complete.
- d. **Service Animal Relief Area (SARA)** - TXK has received the FAA grant agreement and is now ready to schedule a preconstruction meeting with Nabholz.

2. Apron

- a. **Phase I** – MCE has submitted the FAA closeout documents. TXK has made the final drawdown and is awaiting the FAA closeout letter to submit an ADA grant in the amount of \$250,000.
- b. **Phase II** – Project is currently under construction. Pay Request No. 1 from the contractor will be submitted for payment in the next few days
- c. **Phase III** – The Bid Opening was May 8th at 11 am. Low bidder was TEC. FAA grant application was submitted. Total project cost is \$4,274,853. Waiting on FAA grant agreement

3. Terminal Parking Lot

- a. **Bronze Sculptures** – The deer are being shipped to Salt Lake City for casting, the artist indicated the Caddo Hunter will need some additional time.
- b. State of AR intends to close on the Solar Loan with the City in August.

4. Terminal Access Road (Construction)

- a. MCE is working on FAA closeouts/amendments and an ADA grant application. This is the last project to submit FAA closeout documentation.

5. General Aviation Apron Expansion

- a. TEC is nearly complete with this project and a final inspection will be schedule soon.

6. General Aviation Pavement Rehab Project

- a. Total cost of the project is \$400,000 with ADA share of \$200,000. ADA approved the grant at the May Meeting. Project will advertise Sunday July 27th.

7. Runway 4 500' Extension

- a. TXK has received the grant amendment for the reimbursable agreement and is currently in the process of initiating payment for FAA to start the 60% design review.

8. Runway 4 500' Overlay

- a. Project is in design with MCE and will be part of the FAA 60% plan review.

9. Taxiway D Widening

- a. Congressman Moran/Westerman have put a request for \$11 million in the upcoming appropriations bill for Community Project Funding.

10. Vehicle Service Road

- a. Garver completed a site visit to inspect potential wetlands within the project area. Delineation report and preliminary jurisdictional determination request were sent to the USACE on June 14, 2025.
- b. Garver will hold on setting the alignment until the new localizer location is approved under the FAA reimbursable agreement for the localizer relocation.

11. MRO Site

- a. Community Funded Project requests were submitted to Congressman Moran and Senator Boozman. Appropriations will start in committees on the house side, I will report when they release their preliminary list of projects.
- b. State of Texas approved HB 500, which means we have received the next portion of the funds for site work. These funds will be distributed by TXDOT, so I will bring their agreement for approval once it is drafted.
- c. Rob Sitterley and I have been working with a representative for project paint to begin drafting a lease agreement and work through the bond process.

12. Self-Serve Fuel Tank

- a. The advertisement for the equipment procurement ran on Sunday, July 20 and will run again on Sunday, July 27. Bids for equipment procurement will be received until 2:00 PM on Wednesday, August 20.

13. ARFF Truck Replacement

- a. Garver submitted 90% procurement specifications to the Airport on July 18, 2025. The procurement specifications will be submitted to the FAA following the Airport's review.

14. Real Estate

- a. Juvenile Building - CATEx documentation is with FAA and due to recent events we have not heard anything back from them. TXK received a response from John McFarlane with FAA on 6/25/25 stating that they are short-staffed and will review the request in the coming months after getting out all of the 2025 grants.
- b. Attorney is working on the agreement to sell the old EOC building to Travis and Floyd Fenix.

June-25
Financial Notes

In May our O&M INCOME was:	\$232,223.64
Our EXPENSES were:	\$174,645.71
With a NET INCOME of:	\$57,577.93
Transfer to Capital Improvement Acct.	\$0.00
	\$57,577.93

Year To Date our O&M INCOME was:	\$1,471,545.40
Our EXPENSES were:	\$1,169,574.24
Total	\$301,971.16
Grant Transfers to Capital Account	\$0.00
Transfers to Capital LOC	\$0.00
With a NET INCOME of :	\$301,971.16

As of May 31, 2025

TOTAL O&M CASH ON HAND was:	\$921,025.72
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